

VSS Reg Doc 01

## STUDENT ENROLMENT CONTRACT

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### Instructions for completing and submitting this form:

1. Complete **all sections** of this application for admission.
2. E-mail this application to VSS Creative College together with:
3. National Senior Certificate OR Statement of Results Grade 12 or Grade 11.
4. Registration fees must be paid into bank account by direct deposit or EFT. Proof of payment must be supplied.

Bank: Absa  
Branch: 632005  
Ac no: 406 7624 782  
Reference: Surname and initials

### A. QUALIFICATION

#### Combined Program

NATIONAL CERTIFICATE: PHOTOGRAPHY SAQA ID: 73298 Level: 4 Min Credits: 128	
NATIONAL CERTIFICATE: DESIGN TECHNIQUES SAQA ID: 60509 Level: 5 Min Credits 120	

### B. PERSONAL INFORMATION

Student Surname	Sponsor Surname:		
Student Full Name	Sponsor Full Name:		
Stud Title	Sponsor Title:	Sponsor Id No:	<input type="text"/>
Stud ID no	<input type="text"/>	Home Language	<input type="text"/>
Telephone no (Include dial code)	Home <input type="text"/>	Parent/Sponsor Work	<input type="text"/>
	Mobile <input type="text"/>	Parent/Sponsor Mobile	<input type="text"/>
Email Stud:	Parent/Sponsor:		
Student Home Address	Sponsor Home Address		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
<input type="text"/>	<input type="text"/>		
Postal Code	Postal Code		

### C. GENERAL INFORMATION

12. Highest School Qualification: \_\_\_\_\_ Year Completed \_\_\_\_\_  
 School: \_\_\_\_\_ Emis Code: \_\_\_\_\_ STATSSA: \_\_\_\_\_  
 13. Disability: \_\_\_\_\_  
 14. Special Needs: \_\_\_\_\_

### D. SIGNATURES OF PARTIES TO THE CONTRACT

Student:	Parent/Sponsor:	On behalf of VSS:
<input type="text"/>	<input type="text"/>	<input type="text"/>



mictseta

Accreditation no: ACC/2014/07/3059  
Media, Information and Communication Technologies  
Sector Education and Training Authority

**NOTICE:**

1. This agreement is a legally binding instrument and constitutes the entire agreement between the Sponsor, the student and the College.
2. The College reserves the right to terminate a student's training for unsatisfactory progress, non-payment of study fees, or failure to abide by the established standards of conduct.
3. Although the College provides placement assistance, the College does not guarantee job placements to graduates on program completion or upon graduation.

**Agreement by Sponsor and Student:**

**We hereby apply for admission for the student to Visual Skills School (Pty) Ltd t/a VSS Photo & Design College, herein after referred to as VSS, with the following terms and conditions:**

1. We acknowledge receipt of the Assessment Guide and Curriculums and submit to all rules, regulations and conditions.
2. We acknowledge and fully understand that we are liable for full payment of all study fees, irrespective if the student party to this contract completes his/her studies or not.
  - 2.1 We agree that we take responsibility for paying the full course fee according to the schedule set out on page 3 of the Enrolment Contract.
  - 2.2 We understand that the student party to this contract has been admitted subject to the rules, regulations and conditions set out in VSS policy documents.
  - 2.2 We understand and agree that monthly payments must reflect on the College's bank statement by the last day of each month.
  - 2.3 We understand and agree that late or non-payment will prohibit the student party to this contract from receiving learning materials and that no assessments will take place or results will be made known until study fees have been settled in full.
  - 2.4 I, student party to this contract, understand that if I am under the age of 18 my parent, sponsor or legal guardian should co-sign this document to legalise my enrolment at VSS.
  - 2.5 I, student party to this contract, also understand that in the event of my parent, sponsor or legal guardian being responsible for my study fees, he/she has to sign all other agreements regarding the payment of fees and that he/she is responsible for the payment of fees as per agreement.
  - 2.6 We waive all legal exceptions including *non causa debiti*, *non numerata*, *errore calculi*, revision of accounts and no value received.
3. We agree that the addresses provided herein is our *domicilium citandi et executandi* and undertake to notify VSS of any change of address in writing.
4. **Field Trips & Excursions:** We understand and agree that all field trips and excursions are not included in the study fees.
5. **Cancellation and Refund policy:**
  - 5.1 Cancellation during any semester of any year may be done.
  - 5.2 However, the registration fees, as well as study fees already paid as per agreement are non-refundable.
  - 5.3 In the event that the student does not complete the relevant year of study, no funds already paid to VSS for value received will be refundable.
6. **Student obligations:**
  - 6.1 A student has an obligation to obey all rules and regulations as provided for in the Code of Conduct for Students.
  - 6.2 A student has an obligation to ensure that he/she submits all practical work and assignments for assessment as indicated in the Year Plan, Workbooks and Tutorial Letters.
  - 6.3 A student is obliged to respect the Copyright that subsists in all study materials, handbooks, mnemonics, study guides, workbooks, etc received from VSS.
7. **Provider obligations:**  
VSS College will provide study materials, practical work sessions, student support, career guidance and counseling. Furthermore VSS undertakes to do all assessments, moderation and submission of PoEs to MICTS for certification.
8. **Guarantee policy:**  
VSS guarantees the student quality assurance on all study material and support within our scope and capability. Should VSS be unable to deliver stated services, excluding reasonable circumstances, VSS will refund the student the study fees.

**9. Declaration and undertaking:**

We declare that all particulars furnished by us on this form are true and correct and we undertake to comply with the rules, regulations and decisions of VSS and any amendments thereto and have taken note of advice which may be applicable to students in general and or to course for which the student party to this contract has registered.

**We also acknowledge that this form, by signature thereof, becomes a binding contract.**

**E. SIGNATURES**

Signature of Student	Date	Signature of Parent/Guardian/Sponsor	Date
	__/__/20__		__/__/20__

On behalf of VSS:

__/__/20__
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Accreditation no: ACC/2014/07/3059

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Sector Education and Training Authority

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Visual Skills School Pty (Ltd) Reg no: 2011/005518/07 • Director: C J Waschefort

**STUDY FEES AND PAYMENT SCHEDULE FULL TIME ENROLMENT**

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**MULTI-DISCIPLINARY COMBINED PROGRAM**

Full time Day Students

Study period 21 Jan 2019 - June 2020

**Qualifications:****Certificate: Photography (SAQA 73298) NQF Level 4 - Min 128 Credits (Qualify December 2019)****National Certificate: Design Techniques (SAQA 60509) NQF Level 5 - Min 120 credits (Qualify June 2020)****Study fees:**

Confirmation fee: R6 000.00 payable on registration.

Monthly fee: R3 500.00 per month for FIFTEEN months starting 31 January**The total amount of the Confirmation Fee must be paid with enrolment.*****The monthly fee is payable strictly before or on the last Friday of the month.*****Summary of Payments:**

Confirmation Fee: R 6 000.00

15 X Monthly Payments: R52 500.00

**TOTAL R58 500.00 FOR BOTH QUALIFICATIONS****Graduation Date: Certificate: Photography****December 2019****Graduation Date: Nat Certificate: Design****June 2020****NOTE:** Students who wish to terminate their studies after submission of Final Portfolio of Evidence for Photography, can do so. Confirmation fee as well as TEN months' monthly payments totalling R41 000.00 for the course remains payable as per schedule. You will then only receive one qualification.**Banking Details:****Bank:** Absa  
**Ac Name:** Visual Skills School  
**Ac Type:** Current  
**Branch:** 632005  
**Ac No:** 4067624782**D. SIGNATURES OF PARTIES TO THE CONTRACT**

Student:

Parent/Sponsor:

On behalf of VSS:



Accreditation no: ACC/2014/07/3059

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